

August 19, 2021

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building 225 West Main Street, Gaylord MI 49735. Vice-Chair, John LaFave called the meeting to order at 9:35 a.m.

PRESENT: John LaFave, Duane Switalski, Brett McVannel, Julie Powers, Joseph Wambold

EXCUSED: Tammy LaBouef, Steven Riozzi

OTHERS: Marlene Hopp

Roll call and introductions were performed.

The Pledge of Allegiance was led by Marlene Hopp.

Additions to Agenda: None.

MOTION: by Joseph Wambold, approval of regular housing meeting minutes of July 19, 2021, as presented.

Ayes: Unanimous. Motion Carried.

Unfinished Business:

Director gave status updates to housing projects NEP 01, PY 01-2019 water heater and MSHDA Property Improvement Program (PIP) project is pending leverage funding; project NEP 02 contracts closed and repairs scheduled.

New Business:

MOTION: by Duane Switalski, approve to discharge housing loan #HO-0812-21991 from net proceeds \$15,288.64 from sale and previous payments, as dwelling was held in probate court with a pending foreclosure, due to the death of the owners. Accept a loss of \$11,943.36 from the original \$27,232.00 mortgage. Submit to Otsego County Board of Commissioners to review and sign mortgage discharge and manufacture title.

Ayes: Unanimous. Motion Carried.

The kiosk was removed from the NEP grant and many other amenities were presented to amend, pending MSHDA approval, see attachment.

MOTION: by Joseph Wambold, approve Neighborhood Enhancement Project (NEP) public improvement amendments and cost of \$13,500 as presented, for the Gaylord Belle Iron Trailhead.

Ayes: Unanimous. Motion Carried.

Director Reports:

Director will schedule a time with applicants for the contractual inspector position. PY 2019 grant to close out 8/30/2021.

Bills and Communications:

The housing activity and financial reports were reviewed.

MOTION: by Brett McVannel, receive and file month end financial reports, ending July 31, 2021.

Ayes: Unanimous. Motion Carried.

Vice-Chair, John LaFave opened the meeting for public comments.

Public Comments: None.

Meeting adjourned at 10:15 a.m.

Marlene K. Hopp, Director
Otsego County Housing Committee

John LaFave, Vice-Chair
Otsego County Housing Committee

Otsego County NEP Grant - Neighborhood Public Amenity Enhancements for Gaylord Belle Iron Trailhead	\$	13,500.00
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Marlene Hopp, Housing Director

1) **Picnic Tables for under the pavilion**

Pilot Rock Picnic Tables, w/freight - affixed/permanent	count: 4	\$	4,529.00
3 - Mesh 8' Picnic Tables (XT/CB-8RB) with shipping costs			
1 - 8': 1 ADA, 3 Standard XT/CB-6RB/E			

2) **Garbage Cans - 2 large for under pavilion; 2 smaller for inside restrooms; signage, smoking receptacles; shelving unit for locked utility room**

Smokers' Outpost Wall Mounted Ashtray - affixed	count: 2	\$	210.80
Global Industires Trashcans 2 Lg/2 Sm- affixed	count: 4	\$	1,141.80
Accuform MSMK407VA No Smoking Sign - affixed to wall	count: 2	\$	30.40
Global Industrial Steel Shelving 36"Wx12"Dx73"H Open Clip Style 4 Shelf (in locked utility room)	count: 1	\$	104.64
Caution Sign 14x10 Aluminum - Slippery Floor - affixed to wall	count: 2	\$	33.26
Shipping Costs		\$	<u>261.99</u>
Total		\$	1,782.89

3) Fencing 12 rails, 15 posts - linked and affixed

Cement Pads with wire mesh for 2 Benches. <i>Mason Brothers</i>		\$	1,704.06
Thermostat Covers - affixed to wall		\$	650.00
Round 46" Round Outdoor Steel Picnic Tables 3/\$955 each \$2,865, including shipping. Affixed/Permanent	count: 3	\$	816.00
		\$	3,118.05

(2nd bid Tamarack was \$2,361)

46" Wheelchair Accessible Round Outdoor Steel Picnic Table. Affixed/Permanent.	count: 1	\$	<u>900.00</u>
Total		\$	7,188.11

NEP Grant Total		\$	13,500.00
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