

May 13, 2021

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building 225 West Main Street, Gaylord MI 49735 and followed MDHHS orders of Public Act 254 of 2020. Chairman, Steven Riozzi called the meeting to order at 9:35 a.m.

PRESENT: John LaFave, Julie Powers, Steven Riozzi, Duane Switalski,
EXCUSED: Tammy LaBouef, Brett McVannel, Joseph Wambold
OTHERS: Marlene Hopp, Kevan Flory

Roll call and introductions were performed.

The Pledge of Allegiance was led by Steven Riozzi.

Additions to Agenda: None.

MOTION: by Duane Switalski, approval of regular housing meeting minutes of February 18, 2021, as presented.

Ayes: Unanimous. Motion Carried.

New Business:

Committee reviewed project #NEP 01 / PY 01-2019 specifications and cost estimate. Bid opened from Haggard's Plumbing and Heating \$15,486 was not applicable, as all sections of material and labor costs were not completed. Director will submit project out to contractors to rebid.

Committee reviewed project #NEP 02 specifications and cost estimate. Bid opened from Haggard's Plumbing and Heating \$1,800 was not applicable, as all sections of material and labor costs were not completed. Director will submit project out to contractors to rebid.

Two roofing bids for project #06-2019 were opened.

MOTION: by John LaFave, Approve bid specifications and cost estimate of project #06-2019 emergency roof. Award bid of \$10,710 to Story Roofing with CDBG PY2019 and owner 3% leverage funding.

Ayes: Unanimous. Motion Carried.

No bids were received for project #06-2019 drain field. Director will submit out to contractors again and schedule an emergency meeting.

Discussion of lack of workers and contractors to bid projects. We are seeking contractors by marketing flyers in Land Use and Health Departments. We will contact local Lowes and Home Depot stores for potential contractors to bid on projects.

Unfinished Business Updates:

Discussion of Loan #04-2017 previous delinquencies and violation of asset are mostly resolved. Home owner's insurance, property taxes and mortgage payments are current. Rental tenants have not vacated, as CDC and Prevention has an order from 4/1/2021 – 6/30/21 that temporary halts residential evictions to prevent the further spread of COVID-19.

Director Report & Correspondence:

Correspondence of project #HO-0812-12199 from and to owner, presented to Committee. No further action required.

Reviewed MSHDA MOD 2021 grant. Not advisable to apply, since contractors are limited and cost of materials are high.

Waiting for USDA, Rural Development, Housing Preservation Grant application to open for funding.

Inspector Report:

Inspector has a roof project #07-2019 to inspect today.

Bills and Communications:

Activity and financial reports were presented.

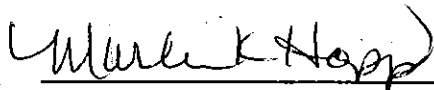
MOTION: by Duane Switalski, receive and file month end financial reports, ending April 30, 2021.

Ayes: Unanimous. Motion Carried.

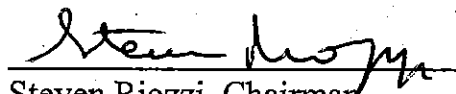
Chairman, Steven Riozzi opened the meeting for public comments.

Public Comments: None.

Meeting adjourned at 10:44 a.m.



Marlene K. Hopp, Director
Otsego County Housing Committee



Steven Riozzi, Chairman
Otsego County Housing Committee