

September 16, 2021

A regular meeting of the Otsego County Housing Committee was held in conference room 212 of the County Building 225 West Main Street, Gaylord MI 49735. Chairman, Steven Riozzi called the meeting to order at 9:30 a.m.

PRESENT: John LaFave, Tammy LaBouef, Steven Riozzi, Duane Switalski, Brett McVannel, Julie Powers

EXCUSED: Joseph Wambold

OTHERS: Marlene Hopp

Roll call and introductions were performed.
The Pledge of Allegiance was led by Steven Riozzi.
Additions to Agenda: None.

MOTION: by Duane Switalski, approval of regular housing meeting minutes of August 19, 2021, as presented.
Ayes: Unanimous. Motion Carried

Unfinished Business:
Director reported updates of housing projects. NEP 01 is pending leverage funding with USDA, Rural Development; NEP 02 work is being performed.

Director presented and reviewed Gaylord Trailhead amenity revisions.
MOTION: by Tammy LaBouef, approve Neighborhood Enhancement Project (NEP) public improvement amendments as presented for Gaylord Belle Iron Trailhead.
Ayes: Unanimous. Motion Carried

Director reviewed PY19 CDBG program income funding and projects that ended August 30, 2021.

New Business:
Director reviewed PY20 CDBG application, program guidelines & applicant requirements and citizen participation plan.
MOTION: by Duane Switalski, approve PY 2020 CDBG grant application, housing guidelines and applicant requirements.
Ayes: Unanimous. Motion Carried

The notice of public hearing scheduled September 30, 2021 will close out \$83,258.88 of CDBG PY19 and budget in \$118,439.21 of CDBG PY20 funds.

An interview for contractual inspector position was held September 13, 2021 with director and board members, John LaFave and Duane Switalski present. Director reported on references and second interview.

MOTION: by Duane Switalski, approve Jace Klein as Contractual Housing Inspector with pay as discussed at interview.

Ayes: Unanimous. Motion Carried

MOTION: by John LaFave, approve to discharge housing loan #HO-0812-127438 mortgage, as being paid in full. Submit to Otsego County Board of Commissioners to review and sign discharge.

Ayes: Unanimous. Motion Carried

Director Reports:

Staff working to close out NEP projects before September 30.

Bills and Communications:

The housing activity and financial reports were reviewed.

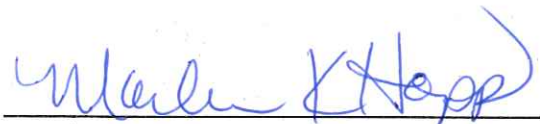
MOTION: by Tammy LaBouef, receive and file month end financial reports, ending August 31, 2021.

Ayes: Unanimous. Motion Carried.

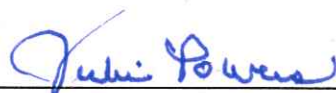
Chairman, Steven Riozzi opened the meeting for public comments.

Public Comments: None.

Meeting adjourned at 10:15 a.m.



Marlene K. Hopp, Director
Otsego County Housing Committee



Julie Powers, Pro Tem
Otsego County Housing Committee