

STATE OF MICHIGAN

# Planning

## Otsego County Aerospace Diversification Strategy

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Community Development Block Grant  
Application

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MICHIGAN STRATEGIC FUND  
C/O MICHIGAN ECONOMIC DEVELOPMENT CORPORATION  
COMMUNITY DEVELOPMENT BLOCK GRANT  
300 NORTH WASHINGTON SQ., LANSING, MI 48913  
P: 517-373-6213 | F: 517-373-6683  
CDBG@michigan.org  
Version 1/June 1, 2011

# **PLANNING APPLICATION**

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
MICHIGAN STRATEGIC FUND

## **APPLICATION PROCESS**

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The Application for a Michigan Community Development Block Grant (CDBG) consists of forms and supporting documents necessary to complete the proposed Pre-Application approved by the Michigan Strategic Fund.

## **APPLICATION ATTACHMENT REQUIREMENTS**

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Please use this checklist to ensure all components of the Application are included.

- Pre-Application Changes, if applicable (Section 1). N/A
- Attachment 1 - Application Form (Section 2).
- Attachment 2 - Certification of Local Public Participation (Section 4, Question 1).
- Published Public Hearing Notice (Section 4, Question 2).
- Brief description of Public Hearing (Section 4, Question 3).
- Authorizing Resolution (must include all 6 bullets in Section 5).
- Attachment 3 - Certifications by the Authorized Local Governmental Official (Section 6).
- Attachment 4 - Statement of Assurances (Section 6).

## **APPLICATION SUBMISSION**

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The completed and signed Application should be mailed to the address below. Incomplete Applications will result in delays in processing.

Michigan Strategic Fund  
C/O Michigan Economic Development Corporation  
Community Development Block Grant  
300 N. Washington Square  
Lansing, MI 48913

# **PLANNING APPLICATION**

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### **SECTION 1 – PRE-APPLICATION CONFIRMATION**

Please confirm whether or not the proposed project described in your Pre-Application is still accurate. Major changes may require a second approval by the Michigan Strategic Fund Board. Please contact your CDBG Project Manager if the proposed project has changed.

1. Pre-Application Project Information and Description:

Is still accurate.

Has changed. Briefly explain the changes below and attach a Pre-Application Project Information and Description with proposed changes.

2. Pre-Application Budget:

Is still accurate.

Has changed. Briefly explain the changes below and attach a Pre-Application Attachment 1 (Application Form) and Pre-Application Attachment 2 (Budget) with proposed changes.

### **SECTION 2 – APPLICATION FORM**

Complete all items on the Application Form (Attachment 1).

### **SECTION 3 – COMMUNITY DEVELOPMENT PLAN**

All applicants for funds under the CDBG Program are required to identify their community development and housing needs in accordance with the provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended.

In order to comply with requirements outlined in federal legislation, it is not necessary for an applicant to prepare an elaborate community development plan. It is expected that most applicants can satisfy this requirement in a two to three page narrative summary plan adopted by their governing body. Please summarize the following major elements in your adopted plan:

1. A statement assessing the needs and problems of the community, including the needs of low and moderate income persons. In all applications, the assessment must address both overall

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community development and housing needs regardless of the category under which funding is requested.

The following plan was adopted by the Otsego County Board of Commissioners at their August 23, 2011 meeting and is derived from information contained in the 2009 Otsego County Master Plan. This plan was designed to reflect an assessment of the needs of the community especially the low and moderate income persons.

### **Community**

Historically, Otsego County's economic vitality was based first around the logging of the White Pine and associated manufacturing, transportation and services related to the logging industry. Early manufacturing included "Big Wheels" used to haul logs, Last Blocks, as well as other products made from hardwood lumber produced in the region. The County's manufacturing economy changed as Michigan's changed. The Gaylord Car was manufactured briefly during the early stages of the auto industry. The City of Gaylord, the county seat, also served as the commercial center serving the burgeoning tourism industry in Otsego County. In the mid-1980's community leaders developed the first industrial park which is now completely developed and housing a range of manufacturing and industrial services companies. A second industrial park was developed in 2002. Otsego County also serves as the base of operations for most oil and gas development, production and service companies working in the Niagran Reef (oil) and Antrim shale gas fields.

In 2010 (4<sup>th</sup> quarter), the average private sector wage in Otsego County was \$34,424. Overall, Otsego County's average wage was 71% of the state's average. In 2000, unemployment in the County averaged 4.1%. By 2010, the average unemployment rate was up to 14.8%. During this period the labor force declined from 12,348 to 11,436 or 7%. This trend has started to change with unemployment down to 12.1% and the labor force growing slightly to 11,563 by June 2011.

The County's plan has the following goals:

#### **1. Agriculture & Forestry**

##### ***Agriculture***

1. Encourage and facilitate feasible options for continued agricultural uses of active prime farmland
2. Ensure that land designated for agricultural activities is accurately identified through the presence of prime soils or locally important agricultural soils and/or the land has been used historically for agricultural uses
3. Research and share information on the economic role of Agriculture in Otsego County.
4. Allow agricultural property owners to create smaller tracts of land for residential or farming purposes

##### ***Forestry***

1. Promote re-forestation and sound forestry management practices in areas with suitable, productive soils
2. Research and share information on the economic role of Forestry in Otsego County.

#### **2. Community Services**

##### ***Transportation***

1. Improve and maintain the transportation systems to reduce traffic congestion to accommodate the needs of residents, visitors, and commercial enterprises
2. Provide for an adequate transportation system that will facilitate balanced, orderly growth

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and ensure the safety and well-being of Otsego County residents

3. Provide and/or maintain safe and efficient routes in and through Otsego County while respecting the rural character
4. Work with state agencies to formulate solutions to long-term interstate, highway, and local transportation issues, including access to I-75 and M-32
5. Work with Gaylord Regional Airport officials to anticipate and plan for expansion of commercial air passenger service to and from the Gaylord area; address planning issues that may develop in response to airport expansion
6. Work with the local railroad and state officials to plan and improve rail service to Otsego County
7. Review public transportation services and consider possible ways of making and/or maintaining public transportation as a viable alternative for county residents
8. Provide design guidelines for communities within Otsego County to promote a pedestrian, bicycle, and neighborhood electric vehicles oriented community

#### ***Utilities***

1. Provide for the improvement and maintenance of public utilities to accommodate the needs of residents, visitors, and commercial enterprises
2. Encourage appropriate, new development in areas consistent with proposed and projected improvements to public utilities
3. Encourage the use of green building techniques
4. Encourage the use of proactive storm water management practices
5. Improve Otsego County residents' access to communication technologies
6. Encourage the use of alternative sources of energy

#### ***Waste Management***

1. Study the feasibility of establishing a county wide recycling and garbage pickup service
2. Encourage the provision of services in an efficient, environmentally respectful, fiscally responsible manner to meet the needs of the residents, property owners, business people and visitors
3. Conduct solid waste and landfill development planning on a county and regional basis
4. Educate elected and appointed officials and community members on landfill, sewer, and water expansion

#### ***Public Safety***

1. Incorporate the needs of the local emergency services including fire, EMS, and law enforcement in county planning
2. Encourage the protection and maintain an awareness of ground water quality

#### ***Health Services***

1. Encourage facilities for senior and special needs citizens, including a continuum of care facilities, and elder friendly housing within close proximity to neighborhood shopping facilities, pedestrian walkways, and parks and recreation facilities
2. Ensure that health facilities, programs, and systems are consistent with the community's needs and determine ways to finance expansion if necessary

#### ***Educational & Cultural***

1. Encourage age-appropriate after-school/summer opportunities for area youth by utilizing senior groups, professional, volunteer, and faith-based organizations to provide supplemental educational services (e.g. tutoring and mentoring) and enrichment activities beneficial to the entire community
2. Explore the creation of additional civic events within the county for the enjoyment of residents and tourists
3. Encourage development of childcare facilities in appropriate areas
4. Support educational and cultural services for residents

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5. Encourage the review of methods for improving Otsego County schools' cultural and educational facilities for today and as growth occurs
6. Encourage the development of alternative educational opportunities
7. Encourage further development of the M-Tec/University Center. Encourage the establishment of additional education opportunities
8. Protect and enhance the cultural and historical assets of Otsego County

### ***Recreation***

1. Facilitate the improvement of recreation in Otsego County
2. Develop a complete system of trails and pathways with safe access to businesses and services
3. Promote sustainable tourist activities in specific areas while maintaining the attractiveness of the natural environment
4. Encourage the creation of additional recreational events within the county for the enjoyment of residents and tourists

### ***Social Services***

1. Encourage the development of quality housing for all income levels and lifestyles
2. Encourage the implementation of the existing 10-Year Plan to End Homelessness in Otsego County. The plan can be reviewed at [www.otsego.org/homelessness](http://www.otsego.org/homelessness)
3. Encourage community programs that contribute to the welfare of our children

## **3. Economics & Housing**

### ***Commercial Centers***

1. Support the focus and continuation of commercial Town Centers
2. Ensure that the architecture, landscaping, and signage associated with commercial establishments are compatible with local character
3. Improve blighted areas in the commercial districts
4. Coordinate planning efforts with local units of government, Downtown Development Authorities, Chambers of Commerce, Convention and Tourism Bureaus, and other organizations
5. Encourage economically healthy and vibrant commercial districts

### ***Economic Development***

Support the continued focus that the economic health of Otsego County is enhanced by a great diversity of resources and activities. Some major contributors to our economic well being include but are not limited to: Recreation, Tourism, Sales, Distribution, Light Manufacturing, Industrial, Oil and Gas, Agricultural, Retirement, Education and Health Care.

#### 1. Recreation / Tourism:

a. Continue to support local and statewide efforts to promote Northern Michigan as a recreation and Tourism destination

#### 2. Sales and Distribution:

a. Retain and expand existing base industry through a coordinated effort by local, regional and state economic development and workforce development professionals and others

b. Provide and utilize incentives to create new businesses in Otsego County

#### 3. Light Manufacturing:

a. Investigate and Encourage methods of assisting local businesses to remain competitive, maintain a diverse employment base and promote living wage jobs

b. Identify and assess local barriers to the expansion and location of business in Otsego County

c. Build infrastructure to support and attract businesses while continuing community development

d. Market Otsego County to new businesses using cost effective location appropriate plan that

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targets businesses with potential to locate in Otsego County

e. Work with airport officials to improve customer service and provide an attractive gateway to corporate users. Encourage commercial air services and increase commercial freight shipping opportunities to the Gaylord Regional Airport

#### 4. Industrial:

a. Assist location of new base industry into Otsego County by developing and providing location information including vacant site and building data, current wage data, demographics, location costs, municipal services, etc.

b. Provide for desirable, orderly industrial development in areas served by adequate transportation systems, utilities and services

c. Promote the development of industrial parks rather than scattered single lot development

#### 5. Oil and Gas:

a. Support efforts for clean environmentally sound development of Otsego County's oil and gas industry

b. Develop scenarios to plan for potential impacts on local employment, tax revenues, and land use resulting from the departure of oil and gas companies

#### 6. Agriculture:

a. Support local efforts to preserve agricultural zoned properties

b. Support the development of farmer markets

c. Support local and statewide efforts on the development of bio-fuels

#### 7. Retirement:

a. Support Otsego County as a retirement destination

b. Support the development of facilities that promote both living and recreation opportunities for citizens of retirement age

#### 8. Education:

a. Support efforts to continue our education system as one of the best opportunities offered in the entire state

b. Support local efforts on the expansion of both the University Center and the MTEC

c. Recognize that education is not only a community service, but is also a commodity to be produced, marketed and sold which as such, can expand both the economic and social base of the community

#### 9. Health Care:

a. Support efforts to maintain and enhance Otsego County's Health care facilities

2. Develop scenarios to plan for potential impacts on local employment, tax revenues, and land use resulting from the departure of oil and gas companies'

#### ***Housing***

1. Encourage safe, sanitary, and well maintained housing that is income appropriate

2. Preserve and encourage the elements of residential neighborhoods which result in desirable living environments for permanent and seasonal residents

#### **4. Growth and Development**

1. Coordinate development in Otsego County through updating and enforcing a clear, consistent zoning ordinance.

#### **5. Natural Resources**

1. Provide for the enhancement and protection of Otsego County's surface and ground water quality

2. Ensure that development or re-development takes place in an environmentally sound manner by minimizing the potential for soil erosion

3. Protect, as much as possible, the existing natural environment

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4. Encourage land use in a manner which recognizes the importance of forests to the overall character of the county and to the quality of life and economic well-being of its citizens. Recognize forests as sources of economic revenue, protectors of water quality, providers of recreation, and providers of habitat for wildlife
5. Recognize the importance of wildlife to the overall character of the county and to the quality of life and economic well-being of its citizens and encourage land uses which facilitate wildlife protection
6. Recognize the unique roles of natural resources -- such as oil, gas, mineral, sand, gravel, and water -- in terms of location, scarcity, and state laws

#### **Overall Community Development**

The community recognizes the need to diversify its employment base to maintain a healthy community. The community can achieve this by supporting the expansion of its existing manufacturing base and preparing for the location of new industries.

In 1997, community leaders, spearheaded by the Chamber of Commerce, began the process of establishing a county-wide economic development organization. The community leadership recognized the impact that rapid growth was having on all segments of the community and the need to implement a mechanism and process to help focus and supporting growth and development in a positive fashion. The organization, the Otsego County Economic Alliance, is a broad coalition including the City of Gaylord, Otsego County Board of Commissioners, Otsego County Township Association, Village of Vanderbilt, Gaylord/Otsego County Chamber of Commerce, a number of private sector firms, and several utilities.

As a result of a county-wide economic development strategic planning process, the community's leadership established the following vision for the County:

- A community that provided higher wage jobs, managed its growth through land use planning that channeled, clustered and balanced growth, as well as preserved and maintained open space, natural beauty and recreation opportunities
- A community that planned and constructed roads and other infrastructure (water & sewer) to accommodate appropriate development
- A community with strong schools, diverse educational opportunities, affordable housing and more manufacturing
- The employment structure of the county to be very similar to what exists now except that both the retail and service sectors would employ a slightly smaller share and manufacturing, transportation and construction sectors would employ a somewhat larger share

This vision has led to county-wide economic development plan that has as its primary goals, the following:

- Retain Employers Providing Higher Paying, Family Supporting Jobs
- Attract New Employers Providing Higher Paying Jobs
- Develop roads, sewer, water and other infrastructure to support economic development
- Influence and Champion Change and Growth

Otsego County's future and the future of the low and moderate income persons lies in developing a healthy, dynamic base industry composed of manufacturing, wholesale distribution and energy related companies. The community has made great strides through the previous development of an industrial park and location of over 40 base industries. Community lead-

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ers were also instrumental in securing state and local funding for the construction of the 47,000 square foot University/M-TEC Education Center. This state-of-the-art education and training facility is designed to provide seamless, state of the art academic and career technical training for high wage, high skill employment.

#### **Housing Needs**

Housing is an issue County-wide. The County's 30% population increase from 1990 to 2000 had placed a great deal of pressure on land and home prices. In 1990, the average single family home value was \$64,450. By 1999, it had increased by 60% to \$103,302 and the average sale price was over \$108,000. Average sale price peaked at \$138,798 in 2005 and has fallen to \$89,077 in 2009 as a result of the mortgage meltdown and global recession.

During the period leading up to the mortgage crisis and recession, it had become noticeably difficult for young professionals, factory workers, as well as the retail and service employees to find affordable housing within Otsego County. The steady development of the large retail outlets as well as a new industrial park is putting pressure on the community to take steps to address the affordable housing shortage. To this end the City has supported development of a number of multi-family housing projects for low and moderate income residents including the granting of Payment in Lieu of Tax agreements to induce the investment in affordable housing. This is also reflected in the fact that 47.5% of all housing units in the City are rentals units. County-wide, only 18.3% of all housing are rentals. The County Housing Committee has also worked with the City to undertake a number of upper floor apartment rehabs in the downtown area.

Otsego County has an active housing rehabilitation program through its Housing Committee, the local Habitat for Humanity chapter has undertaken rehabilitation and new construction to provide housing for low and moderate income families, and a regional affordable housing Community Development Corporation - Northern Homes - is developing single and multi-family housing. In addition, at least one private developer has completed the first 48 units of a 96 unit affordable housing complex in the City of Gaylord.

2. A summary list of possible long-term activities (two years or more) to address the identified needs and problems.

Community development needs identified include acquisition of the Chamber information center property, completing acquisition and development of the Louis M. Groen Nature Center property, replace/expand the County jail, expand the Otsego County Library, construct an addition to the University Center to house science and technology facilities and improvements of county parks and recreation facilities.

3. A summary of contemplated short-term activities (one to two years) to address the identified needs and problems.

- Conduct an aerospace diversification study
- Rebuild the apron at the Gaylord Regional airport
- Construct a snow removal equipment building at the airport
- Construct a new animal control facility
- Expand the County EMS facility
- Rebuild County Roads

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➤ Acquire land in the City of Gaylord to expand County parking

4. A description of the effect the proposed CDBG project will have on the community. This project will benefit the entire community. The goal of the project will be to increase the number of jobs available for low and moderate income persons.

5. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities  
The proposed project will not result in the displacement of any people.

#### **SECTION 4 - LOCAL PUBLIC PARTICIPATION DOCUMENTATION**

All applicants for funds under the Michigan CDBG Program are required to adhere to public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended.

A public hearing on the proposed project is required. The Applicant's Pre-Application and Application must be completed and available for review at the public hearing. In order to document that public participation requirements have been met, Section 4 must include the following as attachments:

1. Certification by a duly authorized local government official that the public participation requirements have been accomplished (Attachment 2);
2. A copy of the published public notice as described in the certification above. A minimum five (5) days notice is required.
3. A brief description of the public hearing(s) including the date of hearing(s), number of citizens attending the hearing(s) and a summary description of substantive comments made at the hearing(s).

#### **SECTION 5 - AUTHORIZING RESOLUTION**

The Authorizing Resolution consists of a local government resolution adopted after completion of the public participation requirements. Attach an authorizing resolution containing the following elements:

1. Identification of the proposed project and amount of funding requested;
2. Statement that the proposed project is consistent with the local community development plan

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as described in the Application;

3. Statement that at least 51% of the beneficiaries of the proposed project would be low and moderate income persons;

4. Statement that no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs is received from your CDBG Project Manager;

5. Local authorization to submit the Michigan CDBG Application; and

6. Identification by name and title of the person authorized to sign the Application forms and the Grant Agreement.

#### **SECTION 6 - CERTIFICATION AND STATEMENT OF ASSURANCES**

Complete and execute the Certification (Attachment 3) and Statement of Assurances (Attachment 4).

# **PLANNING APPLICATION**

## MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

<b>ATTACHMENT 1</b>							
<b>APPLICATION FORM</b>							
<b>IDENTIFICATION OF LOCAL GOVERNMENT</b>				<b>FUNDING SOURCES</b>			
Local Government	Otsego County		CDBG	\$ 60,000			
Street/PO Box	225 W. Main Street		CDBG/RLF	\$			
City	Gaylord		Other State	\$			
County	Otsego		Other Federal	\$ 47,000			
State/Zip	Michigan/49735		Local Unit	\$ 8,000			
Chief Elected Official Name	Paul Beachnau		Private	\$ 5,000			
Chief Elected Official Title	Chairperson		Other	\$			
Chief Elected Official Email	paul@gaylordmichigan.net		Total	\$ 120,000			
Local Gov't Contact Name	Jeff Ratcliffe						
Local Gov't Contact Title	Executive Director		Local Government's DUNS Number ( <a href="#">DUNS#</a> ):				
Local Gov't Contact Address	1062 Cross Street, Gaylord, MI 49735						
Telephone Number	989-731-0288		Local Government's Federal Identification Number:				
Fax Number	989-731-0289						
E-Mail Address	Jeff@Gaylord-Otsego.com						
Local Gov't Fiscal year end	December 31						
<b>PROJECT IS BEING QUALIFIED BASED ON THE BENEFIT TO LOW AND MODERATE INCOME PERSONS</b>							
<b>AUTHORIZED LOCAL GOVERNMENTAL OFFICIAL</b>							
Signature:							
Name	John Burt	Title	Administrator	Telephone	989-731-7527	Date	

## **PLANNING APPLICATION**

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#### **ATTACHMENT 2 – LOCAL PUBLIC PARTICIPATION DOCUMENTATION**

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1. The applicant has furnished its citizens with information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken. This includes the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons.
  2. The applicant has published a public notice in such manner to afford affected citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities.
  3. One or more public hearings have been held to obtain the views of citizens on the proposed application and community development and housing needs.
  4. Citizens have been provided reasonable access to the proposed application and related information on community development and housing needs.
  5. The applicant will provide its citizens with reasonable notice of, and opportunity to comment on, any substantial change proposed to be made in the use of funds if funds are received.
  6. The applicant provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income, residents of slum and blight areas and of areas in which Section 106 funds are proposed to be used, and in the case of grantees described in Section 106(a), provided for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction. Opportunities to participate must be made available by advertising in publications, which are distributed in the slum and blight areas and the low and moderate income neighborhoods.
  7. The applicant provided citizens with reasonable and timely access to local meetings, information, and records relating to the applicant's proposed use of funds, as required by regulations of the Secretary, and relating to the actual use of funds under this title.
  8. The applicant provided for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee.
  9. The applicant provided for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. Review of program performance shall apply to previously funded CDBG grants.
  10. The applicant has identified how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in their language must be available to discuss the project and respond to their questions at the hearings.
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# **PLANNING APPLICATION**

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

MICHIGAN STRATEGIC FUND

Signature and Title of Authorized Local Governmental Official

Date

## **ATTACHMENT 3 –**

### **CERTIFICATION BY THE APPLICANT LOCAL GOVERNMENT**

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MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

TITLE I, HOUSING AND COMMUNITY DEVELOPMENT

ACT OF 1974, AS AMENDED

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY DEVELOPMENT

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I, John Burt, County Administrator, of Otsego County certify that the Otsego County:

1. Possesses legal authority to submit a grant application;
2. Has in a timely manner:
  - a. furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons as a result of proposed activities and for assisting persons actually displaced;
  - b. published a public notice (a copy of which is attached) in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;
  - c. held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and
  - d. made the proposed application available to the public.
3. Will conduct and administer the grant in conformity with Public Law 88-352 and Public Law 90-284, and will affirmatively further fair housing;
4. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low and moderate income families or aid to the prevention or elimination of slum or blight; or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs;
5. Has developed a community development plan that identifies community development and housing needs and specifies both short and long term community development objectives that have been developed in accordance with the primary objective and requirements of the Title I Housing and Community Development Act of 1974, as amended;
6. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a

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condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fee or assessment that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amounts against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of local unit) certifies that it lacks sufficient Title I funds to comply with the requirements of clause (A).

7. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions.
8. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
9. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
10. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
11. Will comply with other provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws.

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John Burt, Administrator  
Signature and Title of Authorized Local Governmental Official

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Date

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### **ATTACHMENT 4 – STATEMENT OF ASSURANCES**

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#### MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

#### MICHIGAN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY DEVELOPMENT

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The Grantee hereby assures and certifies that it has complied or shall comply with Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301), and related statutes and implementing rules, regulations, and guidelines applicable to projects financed under the Michigan CDBG program. Specific assurances and certifications include but are not limited to the following:

1. Compliance with grant and financial management guidelines in 24 CFR Part 85, Administrative Requirements for Grants to State and Local Governments, and U.S. Office of Management and Budget Circular No. A-87, Cost Principles for State and Local Governments.
2. Compliance with Civil Rights and Equal Opportunity statutes as set forth in Title I of the Civil Rights Act of 1964 (Public Law 88-352), Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), the Michigan Civil Rights Act 453 of 1976, the Michigan Fair Employment Practices Act (MCL 423, 301-423, 311), related statutes and implementing rules and regulations.
3. Compliance with Labor Standards statutes as set forth in the Davis-Bacon Fair Labor Standards Act (40 U.S.C. 276a-276a-5), related statutes and implementing rules and regulations.
4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4831).
5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630) and implementing regulations.
6. Compliance with OMB Circular No. A-133, Audits of States, Local Governments and Non-Profit Organizations and implementing rules and regulations.
7. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8.
8. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts; each contract or subcontract also shall provide for such success to relevant data and records pertaining to the development and implementation of the project.

The Grantee agrees to assume all of the responsibilities for environmental review, decision making and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.

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John Burt, Administrator  
Signature and Title of Authorized Local Governmental Official

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Date