

# Permit Information - Mechanical

## Michigan Mechanical Code (Commercial) - Michigan Residential Code (Residential)

### WHEN REQUIRED:

Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

*Note: Work Commencing Before Permit Issuance = \$170 Violation Penalty Fee. Continued Violation(s) = Complaint sent to SOM LARA*

### WORK EXEMPT FROM PERMIT: Permits shall not be required for the following:

#### Gas:

1. Portable heating appliance
2. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

#### Mechanical:

1. Portable heating appliance.
2. Portable ventilation equipment.
3. Portable cooling unit.
4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by this code.
5. Replacement of any part that does not alter its approval or make it unsafe.
6. Portable evaporative cooler.
7. Self-contained refrigeration system containing 10 pounds (4.54 kg) or less of refrigerant and actuated by motors of 1 horsepower (0.75kW) or less.

**Note:** Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

### EXPIRATION:

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

*Note: Extension Request Fee (180 days) = \$85.00*

### PLACEMENT OF PERMIT AND CONSTRUCTION DOCUMENTS:

Permit(s) shall be kept on the site of the work until the completion of the project  
Construction Document(s) shall be kept at the site of work until the completion of the project

### INSPECTION REQUESTS:

It shall be the duty of the holder of the permit or their duly authorized agent to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by code.

### APPROVAL REQUIRED:

Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the building official. The building official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or notify the permit holder or the permit holder's agent wherein the same fails to comply with code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the building official.

### INSPECTION SCHEDULING: CALL (989) 731-7400 WITH THE FOLLOWING INFORMATION:

[ Permit # ] [ Requested Inspection ] [ Requested Date ] [ Requested Entry ]

*Note: Requested Inspection(s) must be received on or before 8:30 am of the Requested Date*

### INSPECTION SCHEDULES:

Inspections - Building	Monday	thru	Thursday
Inspections - Electrical	Monday	thru	Thursday
Inspections - Mechanical	Tuesday	and	Thursday
Inspections - Plumbing	Tuesday	and	Thursday