



## Otsego County Bus System

1254 Energy Drive, Gaylord MI 49735

Secretary Phone: 989 731-5865

Managers Phone: 989 731-1204

18 October 2007

### OTSEGO COUNTY BUS SYSTEM PASSENGER POLICY

#### MISSION STATEMENT AND PHILOSOPHY:

*To provide a safe, reliable and on time transportation system for the entire Otsego County Community.*

1. In order to achieve this goal, we believe all passengers must behave appropriately while riding with the Otsego County Bus System. We will not tolerate any passengers preventing other passengers from having a safe and enjoyable ride.

#### BUS RULES

- ✓ Follow directions of the bus driver at all times.
- ✓ Riders must have the correct change or a token for their fare as drivers do not carry cash or change.
- ✓ Drivers **will not** accept checks for purchasing tokens, cash only. Tokens may be purchased with checks at the main office. Call 731-5865 for more information.
- ✓ Stay in seat while bus is in motion. This is for your safety.
- ✓ Keep personal belonging under seat or on your lap. Aisles are not to be blocked.
- ✓ Keep body parts inside the bus at all times.
- ✓ No spitting or throwing of objects on the bus.
- ✓ No profanity, disrespectful language, obscene gestures or being loud on the bus.
- ✓ **No consumption of food or any type of beverages on the bus.**
- ✓ Children **must** wear seatbelts at all times while riding the bus and it is HIGHLY recommended that adults wear their seatbelts also. They are provided for your safety.
- ✓ **All wheelchairs, electric chairs or Amigo / scooters must be tied down and secured to floor of the bus for safety of all passengers and the bus driver.**
- ✓ No shows are tracked by dispatch and must be paid before passenger will be allowed to schedule future rides. Three No shows and passenger's riding privileges will be suspended for 5 days.

#### PASSENGERS WHO CHOOSE TO BREAK RULES

**1<sup>st</sup> incident**----- Individual, parent, guardian, or caregiver will be notified and if safety related, up to three (3) day suspension will be enforced.

**2<sup>nd</sup> incident**-----Up to five (5) day suspension of transportation privileges.

**3<sup>rd</sup> incident**-----Indefinite suspension of transportation privileges.

**SEVERE DISRUPTION:** Refusal to obey driver's requests, property damage to bus, physical harm or threat of harm to any passenger or driver, bringing weapon or any illegal or controlled substance on the bus or consuming alcohol, or being overtly loud causing disruption on bus will result in automatic and immediate indefinite suspension of transportation privileges.